

**MINUTES OF THE REGULAR MEETING OF COUNCIL – held Monday,
November 28, 2011 at 7:00 p.m. in Town Council Chambers.**

In Attendance	Mayor Kim Connell, Deputy Mayor Russell Claybrook, Councillor Dan Richard, Councillor Dave Hutchison, Councillor Glen Wilcox, Councillor Kate Patrick, Councillor James Mason, CAO, Karen St. Martin, Mayerthorpe Freelancer, Anne Harvey, Public at Large Ed Ens
Absent	None.
Call To Order	Mayor Connell called the meeting to order at 7:00 p.m.
MINUTES	Council reviewed the regular meeting minutes of November 14, 2011.
C594/2011	Moved by Councillor Patrick that Council approve the November 14, 2011 regular meeting minutes as presented. <u>Carried</u>
BUSINESS ARISING FROM MINUTES	None.
AGENDA	Council reviewed the November 28, 2011 Agenda, the following amendments were made: New Business - Add – Outdoor Swimming Pool - Change Order – Floor/Roof
C595/2011	Moved by Councillor Claybrook that Council approve the November 28, 2011 agenda as amended. <u>Carried</u>
PUBLIC HEARING	None.
DELEGATIONS	None.
COUNCIL/ COMMITTEE REPORTS	Council Timesheets November 2011 Councillor Masons timesheet was not in package will be included in the next agenda.
C596/2011	Moved by Councillor Richard that Council approve Council Timesheets for November as presented. <u>Carried</u>
STAFF REPORTS	CAO Report Accounts for Payment
C597/2011	Moved by Councillor Hutchison that Council accept Staff Reports as information. <u>Carried</u>
UNFINISHED BUSINESS	None.
NEW BUSINESS	Lac Ste Anne Foundation – Waiver of Subdivision and Development Fee
C598/2011	Moved by Councillor Richard that Council waive the Lac Ste. Anne Foundation Subdivision Application fee in the amount of \$600.00 in lieu of lands being provided for the future extension of 46 th Ave to the west via registration of road plan. <u>Carried</u>

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Woodlands County – Airport Lighting Costs

C599/2011 Moved by Deputy Mayor Wilcox that Council deny Woodlands County's request for financial assistance for Woodlands County Airport Runway Lighting Project.

Carried

C600/2011 Moved by Deputy Mayor Wilcox that Council direct Administration draft a letter to Mayor Rennie for the Mayor's signature extending an invitation to Woodlands County to redirect appropriate sized aircraft to the Mayerthorpe Airport if required during the Woodlands County Airport Runway Lighting Project.

Carried

Regular Meeting Cancellation

C601/2011 Moved by Councillor Richard that Council cancel the December 26, 2011 regular Council meeting and advertise the cancellation accordingly.

Carried

Request for Tax Refund – Tax Roll 89900

C602/2011 Moved by Councillor Claybrook that Council defer the Request for Tax Refund – Tax Roll 89900 to the December 12, 2011 regular Council meeting and request 2006 and 2007 tax calculation based on property tax assessment of \$70,000.

Defeated

C603/2011 Moved by Deputy Mayor Wilcox that Council deny the November 9, 2011 request for tax refund pertaining to Tax Roll 89900 for the years 2007 & 2008.

Councillor Mason requested a recorded vote.

For the Motion

Mayor Connell
Deputy Mayor Wilcox
Councillor Patrick
Councillor Hutchison
Councillor Richard

Against the Motion

Councillor Claybrook
Councillor Mason

Carried

Municipal Law Seminars

C604/2011 Moved by Councillor Mason that Council authorize the Chief Administrative Officer and those members of Council who wish to attend the Reynolds, Mirth, Richards & Farmer LLP Municipal Law Seminar on Friday, February 24, 2012.

Carried

Policy II-023 – Capitalization Policy – Tangible Capital Assets

C605/2011 Moved by Councillor Patrick that Council adopt the amended Capitalization Policy – Tangible Capital Assets Policy II-023 as presented.

Carried

“Way Finding” Signs

C606/2011 Moved by Councillor Mason that Council approve the transfer of \$3,500.00 from 2-62-223 (Tourism) into 2-62-221 (Advertising).

Carried

C607/2011 Moved by Councillor Mason that Council that Administration be authorized to proceed with the “Way-Finding” signs project at a maximum cost of \$8,000.00 & GST.

Carried

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Grande Alberta Economic Region/Edmonton Journal Project

- C608/2011** Moved by Councillor Richard that Council approve the Town of Mayerthorpe's participation in the GAER/Edmonton Journal project by purchasing a full-page ad in the "Pull-Out" publication for an approximate cost of \$4,350.00.
Carried

2012 Interim Operating Budget

- C609/2011** Moved by Councillor Richard that Council adopt the Town of Mayerthorpe 2011 Operating Budget as an interim budget for 2012.
Carried

Attendance at the Early Childhood Development Mapping Presentation

- C610/2011** Moved by Councillor Patrick that Council approve Councillor's attendance at the Early Childhood Development Mapping presentation on November 30, 2011 at 7:00 p.m. in the Community Services Building.
Carried

Bylaw No.971 – Being the Cemetery Bylaw

- C611/2011** Moved by Councillor Mason that Council take out the highlighted sentence beginning with "The only exception" and add a sentence at the end of the paragraph that reads "Exceptions to the above may be authorized at the Chief Administrative Officer's discretion".
Carried
- C612/2011** Moved by Deputy Mayor Wilcox that Council give Bylaw No. 971 being the Cemetery Bylaw to Authorize Cemetery Operational Practices first reading with amendments.
Carried
- C613/2011** Moved by Councillor Mason that Council give Bylaw No. 971 being the Cemetery Bylaw to Authorize Cemetery Operational Practices second reading with amendments.
Carried

Tax Sale File No.1

- C614/2011** Moved by Councillor Richard that Council offer for sale at \$52,400.00 reserve bid, pursuant to Section 418 of the Municipal Government Act, by public auction, in the Town of Mayerthorpe Office, 4911 – 52nd Street, Mayerthorpe, Alberta, Monday, January 30, 2012 at 2:00 p.m.; the following property: Plan 2301ET, Block 1, Lot 8.
Carried
- C615/2011** Moved by Councillor Richard that Council establish the terms of the sale as: Cash or Bank Draft, 10% down, with the remaining balance to be paid within 30 days.
Carried

Tax Sale File No.2

- C616/2011** Moved by Deputy Mayor Wilcox that Council offer for sale at \$77,100.00 reserve bid, pursuant to Section 418 of the *Municipal Government Act*, by public auction, in the Town of Mayerthorpe Office, 4911 – 52nd Street, Mayerthorpe, Alberta, Monday, January 30, 2012 at 2:00 p.m.; the following property: Plan 6104HW, Block 22, Lot 7.
Carried
- C617/2011** Moved by Deputy Mayor Wilcox that Council establish the terms of the sale as: Cash or Bank Draft, 10% down, with the remaining balance to be paid within 30 days.
Carried

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Outdoor Swimming Pool – Changer Order Floor Finish Alternative and Roof Access

C618/2011 Moved by Councillor Claybrook that Council approve United Construction change order for Alternative Silikal Flake Flooring System Credit in the amount of \$2,000.00, GST excluded, funds to be added to contingency.

Carried

C619/2011 Moved by Councillor Mason that Council approve United Construction change order for Roof Access Hatch and Additional Roof Strengthening in the amount of \$7,166.25, GST excluded, funds to be taken from contingency.

Carried

C620/2011 Moved by Deputy Mayor Wilcox that Council direct Tech Cost Consultants Ltd. to negotiate with Genivar to recover 50% of the cost of change order regarding Roof Access Hatch and Additional Roof Strengthening in the amount of \$7,166.25 due to perceived negligence as a result of these items being omitted from the original issue for tender document after Tech Cost Consultants Ltd. questioned the items before issuing the tender.

Carried

CORRESPONDENCE

**Alberta Health Services
Yellowhead Regional Library's 40th Anniversary**

C621/2011 Moved by Councillor Claybrook that Council accept correspondence as information.

Carried

C622/2011 Moved by Councillor Mason that Council recess at 9:09 p.m.

Carried

Mayor Connell called the meeting back to order at 9:14 p.m.

IN CAMERA

Legal

C623/2011 Moved by Councillor Richard that Council proceed in camera at 9:14 p.m.

Carried

C624/2011 Moved by Deputy Mayor Wilcox that Council come out of camera at 10:05 p.m.

Carried

C625/2011 Moved by Councillor Patrick that Council accept the letter dated November 19, 2011 from Ed Ens as information.

Carried

C626/2011 Moved by Councillor Richard that Council direct Administration to proceed with the first stage of Option 2 per Brownlee LLP letter of November 14, 2011.

Carried

C627/2011 Moved by Councillor Richard that Council adjourn at 10:07 p.m.

Carried

Signed:  Mayor
Kim Connell

 CAO
Karen St. Martin