

**MINUTES OF THE REGULAR MEETING OF COUNCIL – held Monday,  
July 22, 2013 at 7:00 p.m. in Town Council Chambers.**

---

- In Attendance** Mayor Kim Connell, Deputy Mayor James Mason, Councillor Kate Patrick, Councillor Russell Claybrook, Councillor Dave Hutchison, Councillor Glen Wilcox, CAO, Karen St. Martin, Finance Officer, Louise Kormos, FCSS/Recreation Coordinator, Joanne St. Martin, Mayerthorpe Freelancer Ann Harvey
- Absent** Councillor Dan Richard
- Call to Order** Mayor Connell called the meeting to order at 7:01 p.m.
- MINUTES** Council reviewed the regular meeting minutes of July 8, 2013.
- C313/2013** **Moved** by Councillor Claybrook that Council approve the July 8, 2013 regular meeting minutes as presented.  
**Carried**
- AGENDA** Council reviewed the July 22, 2013 Agenda.
- C314/2013** **Moved** by Councillor Patrick that Council approve the July 22, 2013 agenda as presented.  
**Carried**
- PUBLIC HEARING** None.
- DELEGATIONS** None.
- COUNCIL/ COMMITTEE REPORTS** **Committee/Board/Agency Minute Distribution  
Council Timesheet July 2013**
- C315/2013** **Moved** by Councillor Hutchison that Council receive Council Committee Reports as information.  
**Carried**
- STAFF REPORTS** **CAO Report  
FCSS/Recreation Director  
Accounts for Payment  
Department Capital/Operating Summary**
- C316/2013** **Moved** by Councillor Wilcox that Council receive Staff Reports as information.  
**Carried**
- FCSS/Recreation Coordinator left the meeting at 7:40 p.m.
- UNFINISHED BUSINESS** **Bylaw No. 994 – 46<sup>th</sup> Ave. Local Improvements**
- C317/2013** **Moved** by Deputy Mayor Mason that Council proceed with giving Bylaw No. 994 – 46<sup>th</sup> Avenue Local Improvement Bylaw second reading.  
**Carried**
- C318/2013** **Moved** by Councillor Patrick that Council proceed with giving Bylaw No. 994 – 46<sup>th</sup> Avenue Local Improvement Bylaw third and final reading.  
**Carried**

**MINUTES OF THE REGULAR MEETING OF COUNCIL – held Monday,  
July 22, 2013 at 7:00 p.m. in Town Council Chambers.**

---

**Bylaw No. 995 – Debenture Borrowing Bylaw for 46<sup>th</sup> Ave. Paving Project**

**C319/2013** Moved by Councillor Wilcox that Council give Bylaw No. 995 being the Debenture Borrowing Bylaw for 46<sup>th</sup> Avenue Paving second reading.

**Carried**

**C320/2013** Moved by Councillor Patrick that Council give Bylaw No. 995 being the Debenture Borrowing Bylaw for 46<sup>th</sup> Avenue Paving third and final reading.

**Carried**

**Steering Committee: Terms of Reference, Lac Ste. Anne County/Town of Mayerthorpe Intermunicipal Development Plan**

**C321/2013** Moved by Deputy Mayor Mason that Council approve Steering Committee: Terms of Reference, Lac Ste. Anne County/Town of Mayerthorpe Intermunicipal Development Plan dated July 5, 2013 as presented.

**Carried**

**NEW BUSINESS Bylaw No. 998 – Amending Bylaw No. 890 Secondary Suites**

**C322/2013** Moved by Councillor Claybrook that Council give Bylaw No. 998 for the purpose of amending Bylaw No. 890 to provide provisions for Secondary Suites first reading.

**Carried**

**Bylaw No. 1000 – 49 Ave. and 50 Ave. Local Improvement Bylaw**

**C323/2013** Moved by Deputy Mayor Mason that Council proceed with giving Bylaw No. 1000 – 49<sup>th</sup> Avenue and 50<sup>th</sup> Avenue Local Improvement Bylaw first reading.

**Carried**

**Bylaw No. 1001 - Debenture Borrowing Bylaw for 49<sup>th</sup> Ave and 50<sup>th</sup> Ave. Paving Project**

**C324/2013** Moved by Councillor Patrick that Council give Bylaw No. 1001 – Debenture Borrowing Bylaw for 49<sup>th</sup> Ave and 50<sup>th</sup> Ave. Paving Project first reading.

**Carried**

**Policy II-023 Capitalization Policy – Tangible Capital Assets**

**C325/2013** Moved by Deputy Mayor Mason that Council approve Policy II-023 being the Capitalization Policy – Tangible Capital Assets as presented.

**Carried**

**2013 Strategic Plan – Second Quarter Update**

**C326/2013** Moved by Councillor Hutchison that Council receive the 2013 Strategic Communication Review (Plan) – Second Quarter Update as information.

**Carried**

**Request for Refund of Tax Penalties Paid**

Councillor Wilcox declared a conflict of interest and left the meeting at 9:16 p.m.

**C327/2013** Moved by Councillor Claybrook that Council cancel all tax penalties where payment was received on or before July 15, 2013, one time only in recognition of the tax due date transition to July 15, 2013 from June 30, 2013.

**Carried**

Councillor Wilcox returned to the meeting at 9:23 p.m.

**MINUTES OF THE REGULAR MEETING OF COUNCIL – held Monday,  
July 22, 2013 at 7:00 p.m. in Town Council Chambers.**

---

**2013 Unbudgeted Expenditures – Server Exchange Replacement**

**C328/2013** Moved by Councillor Wilcox that Council approve the unbudgeted expenditure of \$7,930.00 for the Server Exchange Replacement, funds to be expensed to 2013 Operating Budget, Administration – Insurance.

**Carried**

**C329/2013** Moved by Deputy Mayor Mason that Council approve the transfer of \$5,300.00 to the 2013 Operating Budget – Administration from Reserves – Administration for the Server Exchange Replacement.

**Carried**

**Strategic Planning Session**

**C330/2013** Moved by Councillor Wilcox that Council approve Strategic Planning Session, December 1 and 2, 2013 facilitated by Doug Plamping and Associates Ltd., somewhere close to or in Mayerthorpe.

**Carried**

**2013 Stars of Alberta Volunteer Awards**

**C331/2013** Moved by Councillor Wilcox that Council look for worthy nominees for the September 9, 2013 Council Meeting.

**Carried**

**Cancellation of Regular and Policies and Priorities Committee Meeting**

**C332/2013** Moved by Councillor Patrick that Council cancel Policies and Priorities meeting scheduled for August 19, 2013.

**Carried**

**C333/2013** Moved by Councillor Hutchison that Council cancel the Regular Council meeting scheduled for August 26, 2013.

**Carried**

**CORRESPONDENCE**

**Mayerthorpe County Cruisers – Thank you Town Council, staff and employees  
Lac Ste. Anne Foundation – Capital Reserve Policy  
Canadian Energy Pipeline Association – Pipelines: Enablers of Prosperity Toolkit**

**C334/2013** Moved by Councillor Patrick that Council receive the following Correspondence as information:

Mayerthorpe County Cruisers – Thank you Town Council, staff and employees  
Lac Ste. Anne Foundation – Capital Reserve Policy  
Canadian Energy Pipeline Association – Pipelines: Enablers of Prosperity Toolkit

**Carried**

**C335/2013** Moved by Councillor Claybrook that Council recess at 9:33 p.m.

**Carried**

Mayor Connell called the meeting back to order at 9:39 p.m.

**IN CAMERA Land/Legal/Labour**

**C336/2013** Moved by Councillor Claybrook that Council proceed in camera at 9:40 p.m. to discuss land, legal and labour matters.

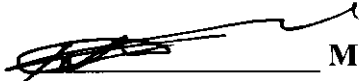
**Carried**

**MINUTES OF THE REGULAR MEETING OF COUNCIL – held Monday,  
July 22, 2013 at 7:00 p.m. in Town Council Chambers.**

---

- C337/2013** Moved by Councillor Hutchison that Council come out of camera at 10:46 p.m.  
**Carried**
- C338/2013** Moved by Councillor Wilcox that Council defer Dissolution Question Fact Sheet pending receipt of additional information.  
**Carried**
- C339/2013** Moved by Deputy Mayor Mason that Council direct the Mayor to respond to the attached letter and advise that the invoice and claim have been referred to the Town's insurance provider.  
**Carried**
- C340/2013** Moved by Councillor Patrick that Council approve Organizational Chart dated July 22, 2013 as presented.  
**Carried**
- C341/2013** Moved by Councillor Claybrook that Council approve 2013 Salary Grid Version 3 as presented.  
**Carried**
- C342/2013** Moved by Councillor Wilcox that Council adjourn at 10:50 p.m.  
**Carried**

Signed:

  
\_\_\_\_\_  
Kim Connell Mayor

  
\_\_\_\_\_  
Karen St. Martin CAO

**MINUTES OF THE SPECIAL MEETING OF COUNCIL – held Thursday,  
August 1, 2013 at 7:30 p.m. in Town Council Chambers.**

---

- In Attendance** Deputy Mayor James Mason, Councillor Glen Wilcox, Councillor Russell Claybrook, Councillor Kate Patrick, Councillor Dave Hutchison  
Councillor Dan Richard, CAO, Karen St. Martin,
- Absent** Mayor Kim Connell
- Call To Order** Deputy Mayor Mason called the meeting to order at 7:33 p.m.
- AGENDA** Council reviewed the August 1, 2013 Special Meeting agenda.
- SP343/2013** **Moved** by Councillor Claybrook that Council approve the August 1, 2013 Special Meeting agenda as presented.  
**Carried**
- PUBLIC HEARING** None.
- DELEGATIONS** None.
- COUNCIL/ COMMITTEE REPORTS** None.
- STAFF REPORTS** None.
- UNFINISHED BUSINESS** None.
- NEW BUSINESS**  
**Bylaw No. 1000 – Local Improvement Bylaw (49<sup>th</sup> and 50<sup>th</sup> Avenue)**
- SP344/2013** **Moved** by Councillor Wilcox that Council give Bylaw No. 1000 being the 49<sup>th</sup> and 50<sup>th</sup> Avenue Local Improvement Bylaw second reading with amendments.  
**Carried**
- Bylaw No. 1001 – Borrowing Bylaw (49<sup>th</sup> and 50<sup>th</sup> Avenue)**
- SP345/2013** **Moved** by Councillor Claybrook that Council give Bylaw No. 1001 being the Debenture Borrowing Bylaw for 49<sup>th</sup> Avenue and 50<sup>th</sup> Avenue paving second reading with amendments.  
**Carried**
- CORRESPONDENCE** None.
- IN CAMERA** None.
- SP346/2013** **Moved** by Councillor Wilcox that Council adjourn at 8:37 p.m.  
**Carried**

Signed:

  
James Mason Deputy Mayor

  
Karen St. Martin CAO