

**MINUTES OF THE SPECIAL MEETING OF COUNCIL – held Monday,  
November 4, 2013 at 2:00 p.m. in Town Council Chambers.**

**In Attendance**

**Mayor Kate Patrick, Deputy Mayor Glen Wilcox, Councillor Pat Burns, Councillor Russell Claybrook, Councillor Pat Hagman, Councillor Bernie Jogola, Councillor Sherry Shaw**

**Staff**

**CAO, Karen St. Martin, Assistant CAO/Finance Officer, Louise Kormos, Public Works Supervisor, Barry Gylander, Fire Chief Randy Schroeder, FCSS/Recreation Coordinator, Joanne St. Martin, Community Peace Officer, Dwight Dawn**

**Absent**

**Call to Order**

Mayor Patrick called the meeting to order at 6:00 p.m.

**MINUTES**

None.

**BUSINESS ARISING FROM MINUTES**

None.

**AGENDA**

Council reviewed the November 4, 2013 Agenda.

**C486/2013**

**Moved** by Councillor Shaw that Council approve the November 4, 2013 agenda as presented.

**Carried**

**PUBLIC HEARING**

None.

**DELEGATIONS**

None.

**COUNCIL/ COMMITTEE REPORTS**

None.

**STAFF REPORTS**

None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**Council Orientation**

**Facility Tour**

**C487/2013**

**Moved** by Councillor Jogola that Council receive Facility Tour as information.

**Carried**

**Council Photo and Group Photo**

**C488/2013**

**Moved** by Councillor Claybrook that Council receive Council Photo and Group Photo as information.

**Carried**

**Background Briefing**

**C489/2013**

**Moved** by Councillor Shaw that Council receive Background Briefing as information.

**Carried**

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**Policy I-002 – Council Remuneration**

C490/2013

Moved by Councillor Jogola that Council receive Policy I-002 – Council Remuneration as information.

Carried

**Policy I-008 – Council Orientation for Newly Elected Members**

C491/2013

Moved by Deputy Mayor Wilcox that Council receive Policy I-008 – Council Orientation for Newly Elected Members as information.

Carried

**Policy I-014 Council Governance**

C492/2013

Moved by Councillor Claybrook that Council receive Policy I-014 Council Governance as information.

Carried

**Policy I-015 Council - Chief Administrative Officer Agreement**

C493/2013

Moved by Councillor Jogola that Council receive Policy I-015 Council - Chief Administrative Officer Agreement as information.

Carried

**Policy I-016 Code of Ethics and Conduct for the Council of the Town of Mayerthorpe**

C494/2013

Moved by Councillor Claybrook that Council receive Policy I-016 Code of Ethics and Conduct for the Council of the Town of Mayerthorpe as information.

Carried

**Quick Reference Guide of Municipal Government Act**

C495/2013

Moved by Councillor Hagman that Council receive the Quick Reference Guide of Municipal Government Act as information.

Carried

**Council Key Documents**

C496/2013

Moved by Councillor Hagman that Council receive Council Key Documents as information.

Carried

**Town Department Head Introduction**

Chief Administrative Officer  
Assistant Chief Administrative Officer/Finance Officer  
Public Works Supervisor  
Fire Chief  
FCSS/Recreation Coordinator  
Community Peace Officer

C497/2013

Moved by Councillor Burns that Council receive Town Department Head Introduction as information.

Carried

**CORRESPONDENCE**

None.

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**IN CAMERA**

**Legal Briefing**

**C498/2013**

Moved by Deputy Mayor Wilcox that Council proceed in camera at 7:21 p.m. to discuss Legal Briefing.

Carried

**C499/2013**

Moved by Councillor Jogola that Council come out of camera at 9:25 p.m.

Carried

**C500/2013**

Moved by Councillor Hagman that Council receive Legal Briefing as information.

Carried

**C501/2013**

Moved by Councillor Shaw that Council adjourn at 9:26 p.m.

Carried

Signed:

  
Kate Patrick  
Mayor

  
Karen St. Martin  
CAO