

**MINUTES OF THE REGULAR MEETING OF COUNCIL – held Monday,  
December 9, 2013 at 7:00 p.m. in Town Council Chambers.**

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- In Attendance** Mayor Kate Patrick, Deputy Mayor Glen Wilcox, Councillor Pat Burns, Councillor Russell Claybrook, Councillor Bernie Jogola, Councillor Pat Hagman, Councillor Sherry Shaw, CAO, Karen St. Martin, Assistant CAO/Finance Officer, Louise Kormos, Peace Officer, Dwight Dawn, Mayerthorpe Freelancer, Kevin Hampson, Community Voice, Christina Davidson
- Absent**
- Call to Order** Mayor Patrick called the meeting to order at 7:00 p.m.
- MINUTES** Council reviewed the Organizational Meeting Minutes of October 28, 2013.
- C521/2013** **Moved** by Councillor Claybrook that Council approve the October 28, 2013 organizational meeting minutes as presented.  
**Carried**
- Council reviewed the regular meeting minutes of November 12, 2013.
- C522/2013** **Moved** by Councillor Claybrook that Council approve the November 12, 2013 regular meeting minutes as presented.  
**Carried**
- BUSINESS ARISING FROM MINUTES** None.
- AGENDA** Council reviewed the December 9, 2013 Agenda.
- C523/2013** **Moved** by Deputy Mayor Wilcox that Council approve the December 9, 2013 agenda as presented.  
**Carried**
- PUBLIC HEARING** None.
- DELEGATIONS** None.
- COUNCIL/ COMMITTEE REPORTS** **Committee/Board/Agency Minute Distribution**  
**Councillor Timesheets November**
- C524/2013** **Moved** by Councillor Jogola that Council receive Council Committee Reports as information.  
**Carried**
- STAFF REPORTS** **CAO Report**  
**Statement of Revenue and Expenses – Operating and Capital in a Budget to Actual Comparison**  
**Month End Balance Sheet**  
**Bank Reconciliation November 30, 2013**  
**Accounts for Payment**
- C525/2013** **Moved** by Councillor Shaw that Council receive Staff Reports as information.  
**Carried**

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**UNFINISHED  
BUSINESS**

**Mayerthorpe Aquatic Centre – Security System Enhancement /Upgrade**

**C526/2013** Moved by Deputy Mayor Wilcox that Council defer Mayerthorpe Aquatic Centre – Security System Enhancement /Upgrade pending information from more than one supplier including presentation.

**Carried**

**NEW BUSINESS** **Bylaw No. 999 Tax Installment and Penalty Bylaw**

**C527/2013** Moved by Councillor Hagman that Council give Bylaw No. 999 being the Tax Instalment and Penalty Bylaw first reading.

**Carried**

**C528/2013** Moved by Deputy Mayor Wilcox that Council give Bylaw No. 999 being the Tax Instalment and Penalty Bylaw second reading.

**Carried**

**C529/2013** Moved by Councillor Burns that Council unanimously agree to proceed with giving Bylaw No. 999 being the Tax Instalment and Penalty Bylaw third reading.

**Carried Unanimously**

**C530/2013** Moved by Councillor Jogola that Council give Bylaw No. 999 being the Tax Instalment and Penalty Bylaw third reading.

**Carried**

**Town Quick Response (QR) Codes**

**C531/2013** Moved by Councillor Hagman that Council approve implementation of Town of Mayerthorpe Quick Response Codes to enhance community engagement.

**Carried**

**2014 Interim Budget**

**C532/2013** Moved by Councillor Jogola that Council adopt the Town of Mayerthorpe 2013 Operating Budget as an interim budget for 2014.

**Carried**

**Tax Sale Proceeds**

**C533/2013** Moved by Councillor Jogola that Council transfer \$6,428.18 from Servus GIC – Tax Property Sale to Reserves - Disaster Services.

**Carried**

**Sale of Surplus Items**

**C534/2013** Moved by Councillor Jogola that Council authorize advertisement and disposal of the following items:

- 1) 1986 Dodge Passenger Van
  - 2) 2002 GMC Sierra 1500 Extended Cab
  - 3) Ford 224 Ft Mower with Broom Attachment
  - 4) Overhead Projector
- “as is, where is”.

**Carried**

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**Alberta Emergency Management Agency – Elected Official Training**

- C535/2013** Moved by Councillor Jogola that Council approve Alberta Emergency Management Agency - Elected Officials Training on February 3, 2014 at 7:00 pm.  
**Carried**

**Policy II-004 Financial Controls**

- C536/2013** Moved by Councillor Jogola that Council approve Policy II-004 – Financial Controls as presented.  
**Carried**

**Policy I-002 Council Remuneration**

- C537/2013** Moved by Deputy Mayor Wilcox that Council approve Policy I-002 Council Remuneration as presented.  
**Carried**

**FCSS/Recreation External Grants**

- C538/2013** Moved by Councillor Claybrook that Council approve the Recreation External Grant application to Mayerthorpe Diamond Centre in the amount of \$7,000 for assistance with utility costs for 2013.  
**Carried**

- C539/2013** Moved by Councillor Shaw that Council approve the balance of FCSS External Grant funds in the amount of \$1,755.93 to Elmer Elson Elementary School towards the following programs

- Student Leadership \$600 - in the amount of **\$210**
- Author Visit & Presentation - \$500 – in the amount of **\$175**
- School Culture - \$700 – in the amount of **\$245**
- Option Classes - \$400 – in the amount of **\$140**
- Motivational Speaker (Hoja) - \$708.75 in the amount of **\$248.06**
- Grade 6 Outdoor Ed - \$787.93 in the amount of **\$275.77**
- House Leagues - \$1449 in the amount of **\$462.10**

**Carried**

**Economic Development Board Appointments**

- C540/2013** Moved by Councillor Claybrook that Council approve the appointments of Jack Evarts, Randy Schroeder, and Dave Hutchison, to the Economic Development Board for a three year term, ending on December 31, 2016.  
**Carried**

**Mayerthorpe Public Library Board Appointment**

- C541/2013** Moved by Councillor Claybrook that Council reappoint Wendy Jager to the Mayerthorpe Public Library Board in accordance with Bylaw No. 978.  
**Carried**

**Economic Development for Elected Officials Course**

- C542/2013** Moved by Councillor Burns that Council approve Council attendance at Economic Development for Elected Officials Course scheduled for January 25<sup>th</sup>, 2014 from 9:00 a.m. – 4:00 p.m. location to be determined.  
**Carried**

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**Add Amounts to Tax Rolls**

**C543/2013**

**Moved** by Councillor Jogola that Council approve adding the following outstanding yard cleanup and/or grass cutting costs to the following tax rolls:

<u>Invoice No.</u>	<u>Related Tax Roll #</u>	<u>Amount to Tax Roll</u>	<u>Date to be added</u>
2232	6000	\$ 216.00	Jan 10/14
2233	35800	216.00	Jan 10/14
2249	54100	70.20	Feb 4/14
2247	24000	43.20	Feb 4/14
2246/2201	18200	211.62	Feb 4/14

**Carried**

**Regular Meeting Cancellation**

**C544/2013**

**Moved** by Councillor Shaw that Council cancel the December 23, 2013 Regular Council meeting and advertise cancellation accordingly.

**Carried**

**Special Meeting Council Dates – 2014 Budget Draft**

**C545/2013**

**Moved** by Councillor Jogola that Council schedule a Special Council meeting on January 28, 2014 commencing at 6:30 p.m., on February 11<sup>th</sup> commencing at 6:30 p.m., and on February 25<sup>th</sup> at 6:30 p.m. in Council Chambers at the Town Administration Building for the purpose of preliminary 2014 Budget deliberations.

**Carried**

**Peace Officer Vehicle Tender Awards**

**C546/2013**

**Moved** by Deputy Mayor Wilcox that Council approve purchase based on the quote from Municipal District of Bonnyville for the used 2012 Chevy Tahoe SSV 4X4 with approximately 140,000 KM inclusive of decals, lighting, in-vehicle equipment for \$17,000 GST excluded.

**Carried**

**C547/2013**

**Moved** by Councillor Claybrook that Council approve transfer of \$17,000 from Bylaw Enforcement Reserve to Capital Budget - Machinery & Equipment – Bylaw Enforcement.

**Carried**

**Regional Water System Feasibility Study – Municipal District of Greenview**

**C548/2013**

**Moved** by Councillor Shaw that Council direct that Mayor Patrick invite Municipal District of Greenview to participate in the Regional Water System Feasibility Study Project.

**Carried**

**Joint Urban Meeting**

**C549/2013**

**Moved** by Councillor Jogola that Council approve Joint Urban Meeting tentatively scheduled for January 14, 2014, location and time TBD.

**Carried**

**CORRESPONDENCE**

Letter from Ed Ens  
Legislative Assembly Alberta – Congratulations to New Council  
Trade Agreements – Guidelines  
APEGA – Congratulations Mayor Patrick  
Teamsters Canada – Railway Safety

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Danielle Smith, MLA Highwood – Update on Bill 28  
Northern Alberta Development Council – Report Wisdom Gained  
Energy Connections  
Northern Gateway Pipelines  
GROWTH Alberta -9<sup>th</sup> Business Excellence Awards Gala

**C550/2013** Moved by Councillor Jogola that Council receive Correspondence as information.  
**Carried**

**C551/2013** Moved by Councillor Claybrook that Council recess at 9:50 p.m.  
**Carried**

Mayor Patrick called the meeting back to order at 10:01 p.m.

**IN CAMERA** Land – Mayerthorpe & District Agricultural Society – License of Occupation  
Legal

**C552/2013** Moved by Councillor Claybrook that Council proceed in camera at 10:01 p.m. to discuss  
Land –Mayerthorpe & District Agricultural Society - License of Occupation and Legal.  
**Carried**

**C553/2013** Moved by Councillor Shaw that Council come out of camera at 10:52 p.m.  
**Carried**

**C554/2013** Moved by Councillor Claybrook that Council approve Mayerthorpe & District  
Agricultural Society License of Occupation as presented.  
**Carried**

**C555/2013** Moved by Councillor Shaw that Council adjourn at 10:52 p.m.  
**Carried**

Signed:  Mayor  
**Kate Patrick**

 CAO  
**Karen St. Martin**