



**TOWN OF MAYERTHORPE
POLICIES AND PRIORITIES COMMITTEE MINUTES**

June 15, 2020

7:00 p.m.

IN

ATTENDANCE

Mayor: Janet Jabush
Deputy Mayor: Sandy Morton
Councillors: Pat Burns, Clay Davidson, Anna Greenwood (via Zoom), Pat Hagman (via Zoom), Bernie Jogola (via Zoom)
Staff: CAO, Karen St. Martin, Peace Officer, Dwight Dawn
Delegations Gloria Wilson, Shelley Bannister, Lana McDonald Town of Mayerthorpe Public Library Board
Press:
Gallery:
Absent:
Late:

**CALL TO
ORDER**

Deputy Mayor Morton called the meeting to order at 7:00 p.m.

AGENDA

Committee reviewed the June 15, 2020 Agenda.

Closed Session

2) S.23 Local Public Body Confidences & S.16 Business Interest of Third Party - Town of Mayerthorpe Public Library Board – Plan 082 3331 Block 1 Lot 1 - Moved up to Delegations

PP045/2020

Moved by Mayor Jabush that Committee approve the June 15, 2020 Agenda as amended.

Carried

MINUTES

Committee reviewed the Minutes of May 19, 2020.

PP046/2020

Moved by Councillor Burns that Committee approve the May 19, 2020 Minutes as presented.

Carried

**DELEGA
TIONS**

Gloria Wilson, Shelley Bannister, Lana McDonald, Town of Mayerthorpe Public Library Board S.23 Local Public Body Confidences & S.16 Business Interest Of Third Party - Town of Mayerthorpe Public Library Board – Plan 082 3331 Block 1 Lot 1

PP047/2020

Moved by Mayor Jabush that Committee proceed into Closed Session at 7:05 p.m. to discuss S.23 Local Public Body Confidences & S.16 Business Interest Of Third Party - Town of Mayerthorpe Public Library Board – Plan



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082 3331 Block 1 Lot 1

Carried

PP048/2020 **Moved** by Councillor Davidson that Committee come out of Closed Session at 7:29 p.m.

Carried

Delegations, Gloria Wilson, Shelley Bannister, Lana McDonald, Town of Mayerthorpe Public Library Board left the meeting at 7:29 p.m.

No public present at 7:32 p.m.

PP049/2020 **Moved** by Mayor Jabush that Committee receive Delegation Gloria Wilson, Shelley Bannister, Lana McDonald, Town of Mayerthorpe Public Library Board S.23 Local Public Body Confidences & S.29 Business Interest Of Third Party - Town of Mayerthorpe Public Library Board – Plan 082 3331 Block 1 Lot 1 as information.

Carried

**UNFINISHED
BUSINESS**

Policy VIII-006 COVID – 19 Pandemic Support Grant

PP050/2020 **Moved** by Mayor Jabush that Committee recommend that Council approve Policy VIII-006 COVID-19 Pandemic Support Grant as amended.

Carried

**NEW
BUSINESS**

Bylaw No. 1123 - 2020 Operating Borrowing Bylaw

PP051/2020 **Moved** by Councillor Davidson that Committee recommend that Council proceed with giving Bylaw No. 1123 being the Operating Borrowing Bylaw first reading.

Carried

Policy II-004 Financial Controls

PP052/2020 **Moved** by Mayor Jabush that Committee recommend that Council approve Policy II-004 as presented.

Carried

Personnel Policy Review

PP053/2020 **Moved** by Councillor Burns that Committee recommend that Council approve Policy III-004 Employee Conduct as amended.

Carried



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PP054/2020 **Moved** by Mayor Jabush that Committee recommend that Council receive the following:

Policy III-001 Employee General Guidelines;
Policy III-002 Employment;
Policy III-003 Employee Compensation and Benefits;
Policy III-005 Staff Recruitment;
Policy III-006 Workplace Harassment and Violence Prevention;

as information.

Carried

Protective Services Policy Review

PP055/2020 **Moved** by Mayor Jabush that Committee recommend that Council receive the following:

Policy IV-002 Fire Department Standard of Service;
Policy IV-003 Peace Officer Standard of Service;

as information.

Public Works Policy Review

PP056/2020 **Moved** by Mayor Jabush that Committee recommend that Council receive the following:

Policy V-001 Snow Removal;
Policy V-003 Snow Windrow Removal Program
Policy V-004 Sidewalk Snow Removal;
Policy V-005 Access Expansion/New Access Construction;
Policy V-007 Intersection, Crosswalk, Road Inspection and Maintenance;
Policy V-008 Public Trees;
Policy V-013 Hiring of Equipment Operators;
Policy V-014 Compost;
Policy V-015 Approach Installations;
Policy V-016 Boulevard Redevelopment Standards;
Policy V-017 Spring and Fall Clean Up;

as information.

Carried



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PP057/2020 **Moved** by Councillor Burns that Committee recommend that Council approve the following:

Policy V-009 Street Sweeping;
Policy V-011 Grass Maintenance;
Policy V-012 Sidewalk Inspection and Maintenance;

as amended.

Carried

2020 Budget Highlights and Financial Report

PP058/2020 **Moved** by Councillor Burns that Committee recommend that Council approve the 2020 Budget Highlights and Financial Report as presented.

Carried

**CLOSED
SESSION**

S.27(2) Privileged Information – 1742996 Alberta Ltd. – Sixth Amending

PP059/2020 **Moved** by Mayor Jabush that Committee proceed into Closed Session at 8:00 p.m. to discuss S.27(2) Privileged Information – 1742996 Alberta Ltd. – Sixth Amending Agreement.

Carried

PP060/2020 **Moved** by Councillor Davidson Committee come out of Closed Session at 8:58 p.m.

Carried

No public present at 9:01 p.m.

PP061/2020 **Moved** by Mayor Jabush that Committee recommend that Council approve Sixth Amending Agreement with 1742996 Alberta Ltd. as amended.

Carried

Deputy Mayor Morton declared adjournment at 9:01 p.m.

Signed:  Deputy Mayor
Sandy Morton

 CAO
Karen St. Martin