



**TOWN OF MAYERTHORPE
REGULAR MEETING MINUTES OF COUNCIL**

June 22, 2020

7:00 p.m.

IN

ATTENDANCE

Mayor: Janet Jabush
Deputy Mayor: Sandy Morton
Councillors: Anna Greenwood, Bernie Jogola (via Zoom), Pat Hagman (via Zoom), Clay Davidson, Pat Burns
Staff: CAO Karen St. Martin
Press: Brigitte Moore, Mayerthorpe Freelancer (via Zoom)
Gallery:
Absent:
Late:

**CALL TO
ORDER**

Mayor Jabush called the meeting to order at 7:00 p.m.

AGENDA

Council reviewed the June 22, 2020 Agenda.

C222/2020

Moved by Deputy Mayor Morton that Council approve the June 22, 2020 Agenda as amended.

Carried

MINUTES

Council reviewed the minutes of the Regular Meeting June 8, 2020.

C223/2020

Moved by Councillor Greenwood that Council approve the Regular Meeting minutes of June 8, 2020 as presented.

Carried

**COUNCIL/
COMMITTEE
REPORTS**

Committee/Board/Agency Minutes Distribution

C224/2020

Moved by Councillor Davidson that Council receive Committee/Board/Agency Minutes Distribution as information.

Carried

**STAFF
REPORTS**

CAO Report
Accounts Payable
Statement of Revenue & Expenses (Operating)
Statement of Revenue & Expenses (Project)
Statement in Financial Position as at May 31, 2020



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C225/2020 **Moved** by Councillor Burns that Council receive Staff Reports as information.
Carried

**UNFINISHED
BUSINESS**

Policy VIII-006 COVID-19 Pandemic Support Grant

C226/2020 **Moved** by Councillor Davidson that Council approve Policy VIII-006 COVID-19 Pandemic Support Grant as presented.
Carried

RFQ – 2020 Sidewalk Project

C227/2020 **Moved** by Deputy Mayor Morton that Council award 2020 Sidewalk Project to Rite Way Concrete in the amount of \$18,821.25 excluding GST.
Defeated

C228/2020 **Moved** by Councillor Jogola that Council award 47th Street Sidewalk Project to Curbology Concrete Solutions in the amount of \$16,480.00 excluding GST, subject to strict stipulations written in the contract with respect to quality.
Carried

**NEW
BUSINESS**

BMX/Skateboard Project – Proposal Award

C229/2020 **Moved** by Deputy Mayor Morton that Council approve BMX/Skateboard project Design A to be put on Site B to the west.
Carried

C230/2020 **Moved** by Deputy Mayor Morton that Council award BMX/Skateboard Project to Bike Track Ltd. in the amount of \$144,375.00 excluding GST, remaining funds to be used as contingency.
Carried

C231/2020 **Moved** by Deputy Mayor Morton that Council approve reallocation of \$75,000 funding from the 42nd Ave Paving Project to the BMX/Skateboard Project.
Carried

Public left at 8:02 p.m.



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Bylaw No. 1123 – 2020 Operating Borrowing Bylaw

C232/2020 **Moved** by Councillor Burns that Council give Bylaw No.1123 being the 2020 Operating Borrowing Bylaw first reading.

Carried

Policy II-004 Financial Controls

C233/2020 **Moved** by Councillor Greenwood that Council approve Policy II-004 as presented.

Carried

Personnel Policy Review

C234/2020 **Moved** by Councillor Burns that Council approve Policy III-004 Employee Conduct as presented.

Carried

C235/2020 **Moved** by Councillor Burns that Council receive the following:

Policy III-001 Employee General Guidelines;
Policy III-002 Employment;
Policy III-003 Employee Compensation and Benefits;
Policy III-005 Staff Recruitment;
Policy III-006 Workplace Harassment and Violence Prevention;

as information.

Carried

Protective Services Policy Review

C236/2020 **Moved** by Councillor Burns that Council receive the following:

Policy IV-002 Fire Department Standard of Service;
Policy IV-003 Peace Officer Standard of Service;

as information.

Carried



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Public Works Policy Review

C237/2020 **Moved** by Deputy Mayor Morton that Council receive the following:

Policy V-001 Snow Removal;
Policy V-003 Snow Windrow Removal Program;
Policy V-004 Sidewalk Snow Removal;
Policy V-005 Access Expansion/New Access Construction;
Policy V-007 Intersection, Crosswalk, Road Inspection and Maintenance;
Policy V-008 Public Trees;
Policy V-013 Hiring of Equipment Operators;
Policy V-014 Compost;
Policy V-015 Approach Installations;
Policy V-016 Boulevard Redevelopment Standards;
Policy V-017 Spring and Fall Clean Up;

as information.

Carried

C238/2020 **Moved** by Councillor Greenwood that Council approved the following:

Policy V-009 Street Sweeping;
Policy V-011 Grass Maintenance;
Policy V-012 Sidewalk Inspection and Maintenance;

as presented.

Carried

2020 Budget Highlights and Financial Report

C239/2020 **Moved** by Councillor Jogola that Council approve the 2020 Budget Highlights and Financial Report as presented.

Carried

Tax Roll 72100 and 37600 Request for Tax Penalty Deferral

C240/2020 **Moved** by Councillor Davidson that Council approve Tax Rolls 72100 and 37600 Request for Tax Penalty Deferral to September 30, 2020 as a direct result of COVID-19 Pandemic for the 2020 Tax year.

Carried



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Tax Roll 204400 Request for Reduction of a Tax

- C241/2020** **Moved** by Councillor Jogola that Council deny Tax Roll 204400 – Request for Reduction of a Tax, recommending that the landowner enter a Tax Instalment Payment Plan. **Carried**

Town Water Issues – Utility Bill Rate Reduction

- C242/2020** **Moved** by Councillor Burns that Council receive Town Water Issues – Utility Bill Rate Reduction as information. **Carried**

Veterans News – 2020 Remembrance Day Print Edition

- C243/2020** **Moved** by Councillor Burns that Council receive Veterans News - 2020 Remembrance Day Print Edition as information. **Carried**

Elected Official Education Program – Request for Authorization

- C244/2020** **Moved** by Councillor Burns that Council approve Councillor Davidson's registration in the Elected Officials Education Program Community Engagement in the Age of COVID-19. **Carried**

Councillor Jogola stepped out the meeting at 8:44 p.m.

- C245/2020** **Moved** by Councillor Burns that Council recess at 8:44 p.m. **Carried**

Councillor Jogola returned to the meeting at 8:48 p.m.

Mayor Jabush called the meeting back to order at 8:48 p.m.

Bylaw No. 1124 Amending Bylaw No. 1121 Miscellaneous Rates and Fees

- C246/2020** **Moved** by Councillor Hagman that Council give Bylaw No. 1124 amending Bylaw No.1121 being the 2020 Miscellaneous Rates and Fees Bylaw first reading.



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Carried

C247/2020 **Moved** by Councillor Greenwood that Council give Bylaw No. 1124 amending Bylaw No. 1121 being the 2020 Miscellaneous Rates and Fees Bylaw second reading.

Carried

C248/2020 **Moved** by Deputy Mayor Morton that Council unanimously agree to proceed with giving Bylaw No. 1124 amending Bylaw No. 1121 being the Miscellaneous Rates and Fees Bylaw.

Carried Unanimously

C249/2020 **Moved** by Councillor Burns that Council give Bylaw No. 1124 amending Bylaw No. 1121 being the 2020 Miscellaneous Rates and Fees Bylaw third reading.

Carried

Notice of Motion

C250/2020 **Moved** by Councillor Davidson that Council approve addition of Council Desk Modification to the July 13, 2020 regular Council meeting agenda under New Business

Carried

Deputy Mayor Declaration

Councillor Greenwood completed the Deputy Mayor Oath. Duties to commence July 1, 2020.

Participation by Electronic Means – Councillor Hagman

C251/2020 **Moved** by Councillor Greenwood that Council authorize Councillor Hagman to participate by electronic means for the June 22, 2020 Council meeting.

Carried



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CORRESPONDENCE

**Alberta Municipal Affairs – 2020 GTF Allocation
Concrete Alberta – Asking Support of Construction Activity during
COVID-19**

C252/2020

Moved by Councillor Davidson that Council receive Correspondence as information.

Carried

**CLOSED
SESSION**

**S.27(2) Privileged Information – 1742996 AB Ltd. – Sixth Amending Agreement
S.23 Local Public Body Confidences & S.16 Business Interest of Third Party –
Royal Canadian Legion Branch #126 – Plan 762 1560, Block 30 Lots 1 & 2**

Councillor Jogola declared he will be alone during the Closed Session.
Councillor Hagman declared he will be alone during the Closed Session.

C253/2020

Moved by Deputy Mayor Morton that Council proceed into Closed Session at 9:12 p.m. to discuss S.27(2) Privileged Information – 1742996 AB Ltd. – Sixth Amending Agreement and S.23 Local Public Body Confidences & S.16 Business Interest of Third Party – Royal Canadian Legion Branch #126 – Plan 762 1560, Block 30 Lots 1 & 2

Carried

C254/2020

Moved by Councillor Jogola that Council come out of Closed Session at 9:40 p.m.

Carried

Councillor Burns and Councillor Hagman stepped out of the meeting at 9:41 p.m.

Councillor Burns and Councillor Hagman returned to the meeting at 9:42 p.m.

No Public present at 9:43 p.m.

C255/2020

Moved by Deputy Mayor Morton that Council approve 1742996 AB Ltd. – Sixth Amending Agreement as presented.

Carried



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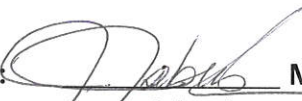
7:00 p.m.

C256/2020

Moved by Councillor Davidson that Council defer S.23 Local Public Body Confidences & S.16 Business Interest of Third Party – Royal Canadian Legion Branch #126 – Plan 762 1560, Block 30 Lots 1 & 2 pending receipt of further information.

Carried

Mayor Jabush declared adjournment at 9:44 p.m.

Signed:  Mayor
Janet Jabush

 CAO
Karen St. Martin