



**TOWN OF MAYERTHORPE
POLICIES AND PRIORITIES COMMITTEE MINUTES
May 19, 2020
7:00 p.m.**

IN

ATTENDANCE

Mayor: Janet Jabush
Deputy Mayor: Sandy Morton
Councillors: Pat Burns, Clay Davidson, Anna Greenwood (via Zoom), Pat Hagman (via Zoom), Bernie Jogola (via Zoom)
Staff: CAO, Karen St. Martin, Peace Officer, Dwight Dawn
Delegations Mayerthorpe & District Agricultural Society – Permanent Agriculture Community Council Committee – Tara Arseneault (Zoom 7:00 p.m.)
George Vanderburg, Brian Ames & Gayle Momberquette, Remax Advantage – Park Avenue Development (Plan 172 0137, Block 29, Lots 15 to 22) (7:30 p.m.)
Chad Griffiths, NAI Edmonton – Park Avenue Development (Plan 172 0137, Block 29, Lots 15 to 22) (Zoom 8:00 p.m.)
Francois Gervais - Easement Re: Right to Access (8:30 p.m.)

Press: Mayerthorpe Freelancer Brigette Moore (via Zoom)
Gallery:
Absent:
Late:

**CALL TO
ORDER**

Deputy Mayor Morton called the meeting to order at 7:00 p.m.

AGENDA

Committee reviewed the May 19, 2020 Agenda.

Additions

Delegation Brian Ames – Remax Advantage

Delegation Michael Parsons – NAI Edmonton

PP026/2020

Moved by Mayor Jabush that Committee approve the May 19, 2020 Agenda as amended.

Carried

MINUTES

Committee reviewed the Minutes of April 20, 2020.

PP027/2020

Moved by Councillor Burns that Committee approve the April 20, 2020 Minutes as presented.

Carried



**TOWN OF MAYERTHORPE
POLICIES AND PRIORITIES COMMITTEE MINUTES**

May 19, 2020

7:00 p.m.

DELEGATIONS

**Mayerthorpe & District Agricultural Society – Permanent
Agriculture Community Council Committee – Tara Arseneault (Zoom)**

PP028/2020 **Moved** by Councillor Burns that Committee receive Delegation - Tara Arseneault, Mayerthorpe and District Agricultural Society, Permanent Agriculture Community Council Committee as information.

Carried

Tara Arseneault left Zoom at 7:18 p.m.

**George Vanderburg, Brian Ames & Gayle Momberquette, Remax Advantage –
Park Avenue Development (Plan 172 0137, Block 29, Lots 15 to 22)**

PP029/2020 **Moved** by Mayor Jabush that Committee receive George Vanderburg, Brian Ames and Gail Momberquette, Remax Advantage - Park Avenue Development (Plan 172 0137, Block 29, Lots 15 to 22) as information.

Carried

George Vanderburg, Brian Ames & Gayle Momberquette left the meeting at 7:30 p.m.

**NEW
BUSINESS**

Bylaw No. 1121 - 2020 Miscellaneous Rates and Fees

PP030/2020 **Moved** by Councillor Hagman that Committee recommend that Council give Bylaw No.1121 being the 2020 Miscellaneous Rates and Fees Bylaw first reading.

Carried

DELEGATION **Chad Griffiths & Michael Parsons, NAI Edmonton – Park Avenue Development
(Plan 172 0137, Block 29, Lots 15 to 22) (Zoom)**

PP031/2020 **Moved** by Councillor Burns that Committee receive Chad Griffiths, & Michael Parsons, NAI Edmonton - Park Avenue Development (Plan 172 0137, Block 29, Lots 15 to 22) as information.

Carried

Chad Griffiths, and Michael Parsons left Zoom at 8:14 p.m.



**TOWN OF MAYERTHORPE
POLICIES AND PRIORITIES COMMITTEE MINUTES**

May 19, 2020

7:00 p.m.

Francois Gervais - Easement Re: Right to Access)

PP032/2020 **Moved** by Mayor Jabush that Committee receive Delegation - Francois Gervais – Easement Re: Right to Access as information.

Francois Gervais left the meeting at 8:51 p.m.

**NEW
BUSINESS**

Bylaw No. 1122 – Assessment Sub-Classes

PP033/2020 **Moved** by Mayor Jabush that Committee recommend that Council give Bylaw No.1122 being the Assessment Sub-Class Bylaw first, second, third reading.

Carried

Legislative Policy Review

PP034/2020 **Moved** by Mayor Jabush that Committee recommend that Council receive the following:

Policy I-002 Council Remuneration;
Policy I-004 Gifts in Kind;
Policy I-005 Substance Abuse Town Representatives;
Policy I-008 Council Orientation for Newly Elected Members;
Policy I-017 Skills Development;
Policy I-020 Flag Protocol;
Policy I-021 Respectful Conduct;
Policy I-022 Public Participation;

as amended.

Carried

PP035/2020 **Moved** by Councillor Jogola that the Committee recommend that Council delete Policy I-016 Code of Ethics and Conduct for the Council of the Town of Mayerthorpe.

Carried

PP036/2020 **Moved** by Councillor Jogola that Committee recommend that Council receive the following:

Policy I-002 Council Remuneration;
Policy I-004 Gifts in Kind;
Policy I-005 Substance Abuse Town Representatives;



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POLICIES AND PRIORITIES COMMITTEE MINUTES**

May 19, 2020

7:00 p.m.

Policy I-008 Council Orientation for Newly Elected Members;
Policy I-017 Skills Development;
Policy I-020 Flag Protocol;
Policy I-021 Respectful Conduct;
Policy I-022 Public Participation;

as information.

Administrative Policy Review

PP037/2020 **Moved** by Mayor Jabush that Committee recommend that Council approve the following:

Policy II-005 Purchasing;
Policy II-008 Local Improvement Levy;
Policy II-023 Capitalization Policy - Tangible Capital Assets;
Policy II-024 Recognition;

as amended.

Carried

PP038/2020 **Moved** by Councillor Davidson that Committee recommend that Council renumber:

Policy I-018 to II-009 Freedom of Information and Protection of Privacy (FOIP) -
Personal Information Bank;
Policy II-020 to X-007 Encroachment on Public Lands.

Carried

PP039/2020 **Moved** by Mayor Jabush that Committee recommend that Council receive the following:

Policy II-001 Reserves;
Policy II-002 Expense Reimbursement;
Policy II-003 Logo;
Policy II-004 Financial Controls;
Policy II-006 Service Standards;
Policy II-007 Asset Management;
Policy II-013 Community Group Signage;
Policy II-021 Communication and Advertising;
Policy II-022 Public Hearing Process;

as information.

Carried



**TOWN OF MAYERTHORPE
POLICIES AND PRIORITIES COMMITTEE MINUTES**

May 19, 2020

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Policy VIII-006 COVID 19 Pandemic Business Support Grant

PP040/2020 **Moved** by Mayor Jabush that Committee defer Policy VIII-006 COVID -19 Pandemic Support Grant pending receipt of additional information.

Carried

Mayerthorpe Onoway Alberta Beach (MOA) Regional Site - Asset Management System Presentation

PP041/2020 **Moved** by Councillor Greenwood that Council receive Mayerthorpe Onoway Alberta Beach (MOA) Regional Site Presentation as information.

Carried

PP042/2020 **Moved** by Councillor Davidson that Committee recess at 9:15 p.m.

Carried

Mayerthorpe Freelancer Brigitte Moore via Zoom left the meeting at 9:15 p.m.

Deputy Mayor Morton called the meeting back to order at 9:19 p.m.

**CLOSED
SESSION**

Francois Gervais – Plan 032 5919 Block 2 Lot E

PP043/2020 **Moved** by Mayor Jabush that Committee proceed into Closed Session to discuss S.23 Local Public Body Confidences & S. 27 Privileged Information– Plan 032 5919 Block 2 Lot E at 9:21 p.m. with Peace Officer Dawn present.

Carried

PP044/2020 **Moved** by Mayor Jabush Committee come out of Closed Session at 9:59 p.m.

Carried

No public present at 10:01 p.m.



**TOWN OF MAYERTHORPE
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May 19, 2020

7:00 p.m.

Deputy Mayor Morton declared adjournment at 10:01 p.m.

Signed: *Sandy Morton* Deputy Mayor
Sandy Morton

KSM CAO
Karen St. Martin