



**TOWN OF MAYERTHORPE**  
**REGULAR MEETING MINUTES OF COUNCIL**  
**January 14, 2019**  
**7:00 p.m.**

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**IN**

**ATTENDANCE**

**Acting Mayor:** Pat Hagman  
**Acting Deputy Mayor:** Bernie Jogola,  
**Councillors:** Jonathan Arseneault, Janet Jabush, Sandy Morton, Pat Burns  
**Staff:** CAO Karen St. Martin  
**Delegations**  
**Press:**  
**Gallery:**  
**Absent:**  
**Late:**

**CALL TO  
ORDER**

Acting Mayor Hagman called the meeting to order at 7:00 p.m.

**AGENDA**

Council reviewed the January 14, 2019 Agenda.

**Additions**

Closed Session

1) S.29 Information that is or will be available to the public.

Move Closed Session up to be dealt with before Council Committee Reports.

New Business

12) Letter – Property Maintenance

**C004/2019**

**Moved** by Councillor Jogola that Council approve the January 14, 2019 agenda as amended.

**Carried**

**MINUTES**

Council reviewed the Minutes of the Regular Meeting December 10, 2018.

**Amendment** - Councillor Morton left the meeting at 8:25 p.m. – Change to reflect that Mayor Patrick asked Councillor Morton to leave the meeting.

**C005/2019**

**Moved** by Councillor Arseneault that Council approve the Regular Meeting minutes of December 10, 2018 as amended.

**Carried**

Council reviewed the Minutes of the Special Meeting December 17, 2018.

**C006/2019**

**Moved** by Councillor Arseneault that Council approve the Special Meeting minutes of December 17, 2018 as presented.

**Carried**

Council reviewed the Minutes of the Special Meeting January 3, 2019.

**C007/2019**

**Moved** by Councillor Morton that Council approve the Special Meeting minutes of January 3, 2019 as presented.

**Carried**



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**PUBLIC  
HEARING**

None.

**DELEGA  
TIONS**

Shane Getson, UCP Candidate for Lac Ste. Anne – Parkland Constituency -  
Introduction – No Attendance.

**CLOSED  
SESSION**

**S.29 Information that is or will be available to the public.**

**C008/2019**

**Moved** by Councillor Jabush that Council close the meeting to the public at 7:29 p.m. for agenda item S.29 Information that is or will be available to the public.

**Carried**

**C009/2019**

**Moved** by Councillor Jogola that Council open the meeting to the public at 7:46 p.m.

**Carried**

No public present at 7:46 p.m.

**C010/2019**

**Moved** by Councillor Jabush that Council receive Mayor Patrick's resignation as information.

**Carried**

**C011/2019**

**Moved** by Councillor Arseneault that in the absence of Acting Mayor the Acting Deputy Mayor assume the role of Acting Mayor.

**Carried**

**C012/2019**

**Moved** by Councillor Morton that the Acting Mayor receive the base honorarium established for the Mayor.

**Carried**

**C013/2019**

**Moved** by Councillor Jabush that Council direct Administration to arrange an Alberta Municipal Affairs – Council Roles and Responsibilities Workshop after the By-Election.

**Carried**

**C014/2019**

**Moved** by Councillor Jabush that Council appoint Councillor Morton to the Lac Ste. Anne Foundation Board effective immediately.

**Carried**

**COUNCIL/  
COMMITTEE  
REPORTS**

**Committee/Board/Agency Minutes Distribution**

**C015/2019**

**Moved** by Councillor Arseneault that Council receive Committee/Board/Agency Minutes Distribution as information.

**Carried**



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**STAFF  
REPORTS**

**CAO Report  
Accounts Payable  
Bank Reconciliation**

**C016/2019**      **Moved** by Acting Deputy Mayor Jogola that Council receive Staff Reports as information.

**Carried**

**UNFINISHED  
BUSINESS**

None.

**NEW  
BUSINESS**

**Request for Quotation – Public Riding Mower**

**C017/2019**      **Moved** by Acting Deputy Mayor Jogola that Council approve the Request for Quotation from Parkland Farm Equipment for the purchase of a Toro 7000 in the amount of \$11,908.00, excluding GST.

**Carried**

**Request for Quotation – Public Works Truck**

**C018/2019**      **Moved** by Councillor Morton that Council approve the Request for Quotation of a 2019 Dodge Ram 1500 ST Crew Cab 4x4 truck from Stephani Motors Ltd. in the amount of \$35,500.00, GST excluded.

**Carried**

**C019/2019**      **Moved** by Councillor Burns that Council approve transfer of \$772.00 from 2019 Project Plan Projection - Riding Mower purchase to 2019 Project Plan Projection - Public Works Truck purchase.

**Carried**

**Bylaw No. 1079 – Notice of Disclosure Statement**

**C020/2019**      **Moved** by Councillor Jabush that Council acknowledge notice of Bylaw No. 1079 requiring filing of Disclosure Statements with the Town CAO by January 31, 2019.

**Carried**

**Tax Roll 20100 Request for Cancellation of a Tax**

**C021/2019**      **Moved** by Acting Deputy Mayor Jogola that Council deny Tax Roll 20100 – Request for Cancellation of a Tax.

**Defeated**

**C022/2019**      **Moved** by Councillor Arseneault that Council refund the penalty based on the circumstances outlined in the letter.

**Defeated**





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**Logo Design Committee**

- C023/2019**     **Moved** by Councillor Jabush that Council approve an ad hoc three-person Logo Design Committee comprised of Councillor Jabush, Councillor Morton and Councillor Burns.

**Carried**

**2018 Audit Planning Letter**

- C024/2019**     **Moved** by Councillor Jabush that Council direct Administration to prepare a response letter from Council confirming review of the 2018 Audit Planning Letter advising Metrix LLP that Council has no knowledge of actual, suspected or alleged fraud.

**Carried**

**Whitecourt District Chamber of Commerce Letter**

- C025/2019**     **Moved** by Councillor Morton that Council approve becoming a member of the Whitecourt & District Chamber of Commerce in 2019.

**Carried**

**Health and Retention Committee Appointment**

- C026/2019**     **Moved** by Councillor Arseneault that Council appoint Acting Mayor Hagman and Councillor Jabush to the Town of Mayerthorpe Health and Retention Committee.

**Carried**

**West End Bus – Medical Transport Unit**

- C027/2019**     **Moved** by Councillor Morton that Council approved purchase of a van for medical transport purposes, to replace the 2001 Dodge Caravan with the expense to be offset with the depletion of Committee Reserves and the balance cost shared using the existing funding model (Lac Ste. Anne County 50%, Town of Mayerthorpe 25% and Woodlands County 25%).

**Carried**

- C028/2019**     **Moved** by Councillor Burns that Council approve transfer \$4,845.45 from the 2019 Public Transit Reserve to the West End Bus Program for the purchase of the mini-van for medical transport purposes.

**Carried**

**Municipal Law Seminar**

- C029/2019**     **Moved** by Councillor Burns that Council authorize those members of Council who wish to attend the Brownlee LLP Municipal Law Seminar on Thursday, February 14, 2019.

**Carried**



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**C030/2019**      **Moved** by Councillor Burns that Council authorize those members of Council who wish to attend the Reynolds Mirth Richards & Farmer LLP Municipal Law Seminar on Friday, February 15, 2019.

**Carried**

**Intermunicipal Collaboration Framework and Intermunicipal Development Plan  
Project – Proposal Award**

**C031/2019**      **Moved** by Acting Deputy Mayor Jogola that Council defer award of the Inter-Municipal Collaboration Framework and inter-municipal Development Plan – Proposal Award for three months only.

**Carried**

**Letter – Property Maintenance**

**C032/2019**      **Moved** by Acting Deputy Mayor Jogola that Council reply to Mrs. Jacobson that Property Maintenance Orders were issued at the same time to multiple Owners/Occupants within Town requiring removal of snow and ice for the safety of all citizens in Town.

**Carried**

**CORRES-  
PONDENCE**

Renewing FCM Membership for 2019 – 2020  
Alberta Transportation – Cost Shared Grant Funding – Well No. 10 interconnection to Well No. 5 Project

**C033/2019**      **Moved** by Councillor Burns that Council receive correspondence as information.

**Carried**

Acting Mayor Hagman declared adjournment at 9:23 p.m.

Signed:

  
Pat Hagman      Acting Mayor

  
Karen St. Martin      CAO