



**TOWN OF MAYERTHORPE
POLICIES AND PRIORITIES COMMITTEE MINUTES
April 17, 2023
7:00 p.m.**

IN

ATTENDANCE

Mayor:
Deputy Mayor: Sandy Morton
Councillors: Pat Burns, Marc Claybrook Anna Greenwood, Esther Sonnenberg, Rebecca Wells
Staff: CAO Jennifer Sunderman, CPO Gervais Kasamba
Delegation: Sgt. Kneller Mayerthorpe RCMP Detachment, Nolan Crouse, Crouse Developments Inc.

Absent:

**CALL TO
ORDER**

Deputy Mayor Morton called the meeting to order at 7:00 p.m.

AGENDA

The Committee reviewed the April 17, 2023 Agenda.

PP035/2023

Moved by Councillor Sonnenberg that Committee approve the April 17, 2023 Agenda as presented.

Carried

MINUTES

Committee reviewed the Minutes of March 20, 2023.

PP036/2023

Moved by Councillor Burns that Committee approve the March 20, 2023 Minutes as presented.

Carried

**CLOSED
SESSION**

Recommendation: That Committee take the meeting into closed session to prevent disclosure of information, in accordance with the *Freedom of Information and Protection of Privacy Act (FOIP)*:

- 1) FOIP Section 17 Disclosure Harmful to Personal Privacy and Section 19 Confidential Evaluations – Delegation – 2023 Chief Administrative Officer Performance Appraisal – Crouse Developments Inc.

PP037/2023

Moved by Councillor Greenwood that Committee proceed into Closed Session at 7:03 p.m. to prevent disclosure of information, in accordance with the Freedom of Information and Privacy act (FOIP).

- 1) FOIP Section 17 Disclosure Harmful to Personal Privacy and Section 19 Confidential Evaluations – Delegation – 2023 Chief Administrative Officer Performance Appraisal – Crouse Developments Inc.

Carried



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PP038/2023 **Moved** by Councillor Sonnenberg that Committee come out of Closed Session at 7:48 p.m.

Carried

Sgt. Kneller Mayerthorpe RCMP Detachment entered the meeting at 7:48 p.m.
Gervais Kasamba, Community Peace Officer entered the meeting at 7:48 p.m.

No public present at 7:50 p.m.

PP039/2023 **Moved** by Councillor Claybrook that Committee recommend that Council approve Crouse Development Inc.'s recommendation as presented effective May 1, 2023.

Carried

DELEGATIONS

Sgt. Kneller Mayerthorpe RCMP Detachment, Quarterly Report - January – March 2023

PP040/2023 **Moved** by Councillor Sonnenberg that Committee receive delegation Sgt. Kneller Mayerthorpe RCMP Detachment Quarterly Report January – March 2023, as information.

Carried

PP041/2023 **Moved** by Councillor Burns that Committee recommend that Council invite RCMP members to attend the Volunteer Appreciation Event held at the Legion April 18, 2023 to thank them for their service to the Town.

Carried

Sgt. Kneller Mayerthorpe RCMP Detachment left the meeting at 8:10 p.m.

Gervais Kasamba, Community Peace Officer – 1st Quarter Report

PP042/2023 **Moved** by Councillor Burns that Committee receive Community Peace Officer - 1st Quarter Report as information.

Carried

Gervais Kasamba, Community Peace Officer left the meeting at 8:35 p.m.



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**UNFINISHED
BUSINESS**

None.

**NEW
BUSINESS**

Policy I-012 Policy Development and Review

PP043/2023 **Moved** by Councillor Sonnenberg that Committee recommend that Council approve I-012 Policy Development and Review as amended.

Carried

Administrative Policy Review

PP044/2023 **Moved** by Councillor Burns that Committee receive:

II-002 Expense Reimbursement
II-003 Logo
II-006 Service Standards
II-007 Asset Management
II-008 Local Improvement Levy
II-021 Communication and Advertising
II-022 Public Hearing Process
as information.

Carried

PP045/2023 **Moved** by Councillor Burns that Committee recommend that Council approve:

II-001 Reserves
II-003 Financial Controls
II-005 Purchasing
II-009 *Freedom of Information and Protection of Privacy Act* (FOIP) – Personal Information Bank
II-023 Capitalization Policy – Tangible Capital Assets
II-024 Recognition
as amended.

Carried



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Deputy Mayor Morton declared adjournment at 8:44 p.m.

Signed: *Sandy Morton* Deputy Mayor
Sandy Morton

Jennifer Sunderman CAO
Jennifer Sunderman