

# Town of Mayerthorpe

**Policy Manual**  
**Section: Culture**  
**Policy: XI-001**

**TITLE:** Culture Grants  
**POLICY NO.:** XI - 001  
**APPROVAL:** 2015 Budget  
**EFFECTIVE DATE:** July 27, 2015  
**AMENDED DATE:**  
**REVIEW DATE:** July 20, 2015  
**SUPERSEDES POLICY NO.:**

**POLICY STATEMENT:**

Town of Mayerthorpe may have funding available for cultural societies within the Town corporate limits that are hosting new cultural events for the benefit of residents of Mayerthorpe and area, and registered under the Societies Act of Alberta.

**PURPOSE:**

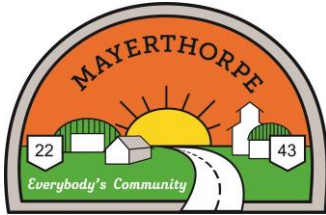
The Culture Grants Policy clarifies the level of authority provided by Council to the Community Services Board and to Administration in the review and decision making regarding culture grant funding.

**DEFINITIONS:**

1. Culture: Community-based cultural events that express ideas, traditions and values in the form of Public Art and Performance Art.
2. Public Art: Public art includes artwork and monuments readily accessible for public view. This art may function to beautify, educate, influence or celebrate the Town.
3. Performance Art: Performance art is most often a combination of visual art with dramatic arts, music, or poetry. The performances may occur in public spaces, natural or urban or theatrical settings.

**PRINCIPLES:**

1. The process for providing grant funding will be transparent and open.
2. Funding will be provided only within the limits of the budgeted amounts approved by Council.
3. The guidelines for Culture grant funding will be clarified to provide funding for the following sections:
  - Public Art;
  - Performance Art.
4. Applicants can receive only one grant from this program per calendar year. Refused grant applications are eligible for re-submission in the next calendar year.



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5. Amounts over \$500 will be considered only if there is a demonstrated special need.
6. Unused grant funding at the end of each year will be added to Culture Reserve Fund.

## **GUIDELINES:**

1. Grant applications will be relevant to the sections specified above.
2. Grant applications will not duplicate existing events.
3. Grant applicants will be encouraged to use funds for matching Provincial grants where applicable.
4. Grant applicants will be encouraged to seek private-sector subsidy for projects.
5. Grant funding will be processed only if all required financial accounting is complete.
6. Cultural societies will be provided advisory assistance in completing the applications for Culture funding and in accessing other funding sources.
7. Grant applicants shall provide a complete application, including financial statement.
8. Grants will be prioritized on benefits for Mayerthorpe & area residents.
9. Grant applicants will show a demonstration of self-help.
10. Organizations that receive funding through the Cultures Grant agree to submit a wrap-up report and a final financial report to the Committee within 2 months after the event or project is completed.
11. All unused grant funds awarded to a society must be returned to the Town on or before the final financial report is submitted.
12. All advertising for must include the wording "Sponsored in part by the Town of Mayerthorpe Culture Grant". Town of Mayerthorpe logo is optional.

End of Policy.